

Instructions for pay and send function/ MyELS

RusPostExpress.eu



Table of contents

The screenshot shows the top navigation bar of the WCARGO website. It includes contact information: 'Vaahterikontie 2, 49900 Virolahti, Finland', 'Mon - Fri 09:00 - 17:00', '+358 43 8244061', and 'wcargo@wcargo.eu'. There are links for 'Register or Login' and a language dropdown set to 'En'. The main navigation menu contains 'HOME', 'MY ELS', 'CALCULATOR', and 'TRACKING'. The main content area features a section titled 'WCARGO PRESENTS ECOMMERCE LOGISTIC SOLUTION' with a photo of a woman smiling next to a cardboard box. Text describes WCARGO as the official representative of Russian Post in Nordic countries, offering an exclusive product 'RUSPOSTEXPRESS' for e-commerce. It lists benefits such as quick and reliable delivery to the Russian Federation, reaching over 90 million online buyers, and flexible trading options. Three orange buttons labeled 'CALCULATOR', 'TRACKING', and 'CABINET' are positioned at the bottom of the content area.

Vaahterikontie 2, 49900 Virolahti, Finland Mon - Fri 09:00 - 17:00 +358 43 8244061 wcargo@wcargo.eu Register or Login En

HOME MY ELS CALCULATOR TRACKING

WCARGO PRESENTS ECOMMERCE LOGISTIC SOLUTION

WCARGO is the official representative of Russian Post in all Nordic countries. We have developed an exclusive product RUSPOSTEXPRESS for e-commerce to deliver parcels and packets to Russia both to individuals and companies.

Our mission is to deliver packages quickly and reliably to the entire Russian Federation. Russia is one of the largest markets in the world and you can reach more than 90 million online buyers. Russian customs legislation allows flexible trading, for example, in the following ways:

- No product-specific certification is required
- No international trade agreements are required
- Purchases free of Russian import duties and VAT up to € 200 and 31 kg per person per month
- Deliveries can be made without intermediaries directly to consumers

RUSPOSTEXPRESS IS YOUR SERVICE FOR ECOMMERCE

CALCULATOR TRACKING CABINET

1. Home page
2. Table of contents
3. To send a package
4. Registration
5. Calculator for shipment
6. Package information
7. Dangerous goods
8. Delivery service selection
9. Address information
- 10 - 13. Export declaration information
- 14- 17. Summary
- 18 - 22. MyELS, general information

At the bottom of each page in this guide is a button to return to the Table of contents page

Click this



to return to the table of contents page

To send a package

- Without registration
- Use 5 minutes to enter order information

- Register
- Your data will be saved and if you want to interrupt the entry of the order, the entered data will be saved in the system
- Entering your next order will be faster when your data is already saved in the system

The screenshot shows the WCARGO website interface. At the top, there is a dark navigation bar with contact information: 'Vaaherikontie 2, 49900 Virolahti, Finland', 'Mon - Fri 09:00 - 17:00', '+358 43 8244061', and 'wcargo@wcargo.eu'. On the right side of the bar, there are links for 'Register or Login' and a language dropdown set to 'En'. Below the navigation bar, the main content area features a header 'WCARGO PRESENTS ECOMMERCE LOGISTIC SOLUTION' and a sub-header 'RUSPOSTEXPRESS IS YOUR SERVICE FOR ECOMMERCE'. A central image shows a woman smiling while handling a large cardboard box. To the right of the image, there is text describing WCARGO as the official representative of Russian Post in all Nordic countries, highlighting the RUSPOSTEXPRESS service for e-commerce. Below this text, a list of benefits is provided: 'No product-specific certification is required', 'No international trade agreements are required', 'Purchases free of Russian import duties and VAT up to € 200 and 31 kg per person per month', and 'Deliveries can be made without intermediaries directly to consumers'. At the bottom of the page, there is a row of four orange buttons: 'PAKETIN LÄHETTÄMINEN ILMAN', 'CALCULATOR', 'TRACKING', and 'CABINET'. A blue box with the text 'REKISTERÖIDY' is overlaid on the 'CALCULATOR' button, with a blue arrow pointing from the 'Register or Login' link in the navigation bar to this box. A small pink 'Print X lite' button is visible in the bottom right corner of the page.



Registration

Company or individual registration

1. *Fill in personal information*
2. *Company ID / Personal identification data is required for the export declaration to customs.*
3. *After filling the registration information, you will receive an email with a link and you will need to confirm it.*
4. *After that, the registration will be done and you can use the system as a registered customer. It's use is free and you will only pay for the package orders you place when ordering.*
5. *When you've paid for the order, you will receive an activation code and tracking numbers for the package via email*



Registration

What type of shipper are you? [or Log In](#)

COMPANY PRIVATE   

Please fill in the details about yourself.

Basic information

First name *	Password *
Ivan	pass
Last name *	Repeat password *
Ivanov	Repeat password
Patronymic	Address *
Ivanovich	Address
Email (login) *	Postal code *
login@email.com	Postal code
Phone number *	City *
7 988 212 33 33	City
Private ID	Country *
Private ID	FINLAND

I'm not a robot  [Privacy](#) [Terms](#) By proceeding, you agree to our [Privacy Policy](#) and [Terms of Use](#).

REGISTER



Package ordering

Placing a package order consists of four different steps (five steps with international orders)

1. DELIVERY INFORMATION
2. CHOOSE A SERVICE/ choosing a method of delivery
3. ADDRESS INFORMATION
4. CUSTOMS INFORMATION (International orders only)
5. SUMMARY

* Marked points are mandatory. Fill in all the information in English.

DELIVERY INFORMATION / Information about your delivery/ Route: Select the country of origin, enter the city and post number. Please note, that if you deliver the package to the Virolahti terminal yourself, choose Wcargoterminal, Finland as the departure point

The screenshot shows the shipping order form with five steps highlighted by colored boxes: 1 (Shipping Details), 2 (Select Service), 3 (Address Info), 4 (Summary), and 5 (Declaration Details). The form is partially filled with the following information:

Route		
Country From*	City*	Post code*
wCargo Terminal (FINLAND)	Virolahti	49900
Country To*	City*	Post code*
RUSSIAN FEDERATION	Enter City	Enter Post code

Package details		
Packaging*	Dimensions*	Volume, m ³
Carton-M (Max sum of dimensions = length + perimeter = 200 cm)	60 X 20 X 10	0.012
		Gross Weight*
		0 kg

Description or your reference: Enter product description

Sub Total: 0.012 m³, 0.000 kg

Dangerous cargo

CALCULATE

This screenshot provides a detailed view of the shipping order form. The 'Route' section shows 'Country From' as 'wCargo Terminal (FINLAND)' and 'City' as 'Virolahti'. The 'Package details' section shows 'Packaging' as 'Carton-M', 'Dimensions' as '60 X 20 X 10', 'Volume' as '0.012 m³', and 'Gross Weight' as '0 kg'. The 'Declaration Details' section shows 'Country To' as 'RUSSIAN FEDERATION'. The 'Summary' section shows 'Sub Total' as '0.012 m³, 0.000 kg'. A red arrow points to the 'CALCULATE' button.

Packaging information

1. Select the appropriate package from the list
2. Enter the package measurements, the system automatically calculates the volume
3. Enter the gross weight of the package (goods + package)

Package details

1 Packaging* Carton-M (Max sum of dimensions = length + perimeter = 200 cm) Carton-M (Max sum of dimensions = length + perimeter = 200 cm) Carton-S (Max sum of dimensions = length + perimeter = 200 cm) Ski bag (Max sum of dimensions = length + perimeter = 300 cm) Ring set (Max sum of dimensions = length + perimeter = 300 cm) Bicycle (Max sum of dimensions = length + perimeter = 300 cm)	2 Dimensions* 60 X 20 X 10 CM 0.012	3 Volume, m ³ 0.012 Gross Weight* 1 kg
Sub Total		0.012 m³ 1.000 kg

[Print X title](#)

Description or your reference: Product overview

Dangerous cargo: select the correct option from the slider menu

Dangerous cargo

Product description*	Number of packages*	Weight*	UN code*	Hazard category*	ADR-label	
BioSubstance_B	1 pc	Weight kg	UN 3373	No		



Dangerous substance delivery

Only certain categories of dangerous substances or very limited quantities are allowed in e-commerce shipments. If your shipment contains dangerous substances, you can select from the list and fill in their weight information.

Dangerous cargo [?](#)

Product description* Number of packages* Weight* UN code* [?](#) Hazard category* [?](#) ADR-label +

BioSubstance_B 1 pc Weight kg UN 3373 No +

BioSubstance_B

DryIce

LimitedQuantities

LithiumBatteries

CONSOLIDATE
CALCULATE

Product description	UNDG	Hazard category	Unit	Net weight, total	Unit	Lable
Biological substance, category B Биологическое вещество, категория Б	UN 3373	3	NAR		KG	
Dry Ice Сухой лед	UN: 1845	4	NAR		KG	
Limited Quantities Ограниченное количество		4	NAR, LTR, GRM, KGM		KG	
Lithium Batteries литиевые батареи	UN: 3481	4	NAR, NCL		KG	

NOTE: For a limited number, you must enter the correct UN code. You can find it in the product documentation or on the Internet. NOTE: For limited quantities, you must enter the correct UN code. You can find the code in the product documentation or from the Internet.



Choose your option of delivery

HOME MY ELS CALCULATOR TRACKING Q

SHIPPING DETAILS > **SELECT SERVICE** > ADDRESS INFO > DECLARATION DETAILS > SUMMARY

From: FINLAND Vantaa 01530 Carton-M, gross weight 1kg, 60x20x10cm
To: RUSSIAN FEDERATION Kronshtadt 197760 Priority Parcel by RusPostExpress (with insurance)
Service: Priority Parcel: 32.00 EUR Total declared: net weight 0.000 kg value 0.00 EUR

Services

<input type="checkbox"/>	 EMS by RusPostExpress (no insurance)	Learn more v	2-4 working days *after customs clearance workers days	35.00 EUR
<input type="checkbox"/>	 EMS by RusPostExpress (with insurance)	Learn more v	2-4 working days *after customs clearance workers days	35.00 EUR
<input checked="" type="checkbox"/>	 Priority Parcel by RusPostExpress (with insurance) 1	Learn more v 2	4-6 working days *after customs clearance workers days	3 32.00 EUR
Additional services 4				
<input type="checkbox"/>	Courier pick up 22.00 EUR			
<input type="checkbox"/>	Prepaking outgoing package (including packaging material) 5.00 EUR			
<input type="checkbox"/>	Photo, incl 5 pcs 2.00 EUR			
<input type="checkbox"/>	Additional external packaging 5.00 EUR			
<input checked="" type="checkbox"/>	Priority Parcel 32.00 EUR	5		
<input checked="" type="checkbox"/>	Insurance EUR			
<input type="checkbox"/>	 Priority Parcel by RusPostExpress (no insurance)	Learn more v	4-6 working days *after customs clearance workers days	32.00 EUR

Weight: upto 20 kg Dimensions: Minimum size 10*15 for labeling/
Maximum length 105 cm Max sum of dimensions = length + perimeter =200 cm
Additional insurance 3,5%

If the parcel's weight exceeds 20 kg but remains below 30 kg, the additional charge
If the parcel's sum of dimensions exceed 200 cm but remains below 300 cm, the
additional charge is 30 € per parcel

Delivery: Fully tracked, to the Post Office
Compensation for item loss - according to PSVM 2015 MAY 40 SNB for the dispatch ± 4

BACK NEXT Print X Lite

1. Choose your option of delivery
2. Click the "learn more" and read the terms
3. Check the amount of shipping costs without additional services
4. You can then select additional services for this service
5. ATTENTION: If you have chosen a delivery service with insurance, you must inform the price of the product to be shipped. Remember that the information in the insurance and export declaration must not differ later in the export declaration.



ADDRESS INFORMATION (SENDER AND RECEIVER)

Fill in all required address fields for *sender and receiver.

1. Choose whether the sender is a Company (C-company) or an individual (P-private)
2. And select the correct option from the slider menu. The information is required for tax- and customs declarations.

NameEn	NameFi	NameRu	Type of civil contract
Finnish Company	Yritys, suomalainen	Компания, Финляндия	C-Company
Company, EU	Yritys , EU (VAT-tunnus)	Компания, ЕС	C-Company
Company, not established in EU	Yritys, ei EU yritys	Компания, не ЕС	C-Company
Private Finnish person	Yksityinen, Suomi	Частное лицо, Финляндия	P-Private
Private EU citizen	Yksityinen, EU	Частное лицо, ЕС	P-Private
Private person, not EU citizen	Yksityinen, ei EU	Частное лицо, не ЕС	P-Private

3. You can enter sender and receiver information to the address book and extract the information directly from the address book next time

Depending on the mode of transport and the destination of the shipment, the information required may be differ

The screenshot shows a shipping address information form with the following sections and annotations:

- Sender information 1:** Includes a slider menu with **BUSINESS** (selected) and **PRIVATE** options. A dropdown menu shows "Enterprise, Finnish Business Ident..." with a "Clear" button and a red box labeled "2".
- Company name 3:** The field contains "Wcargo oy".
- Contact person:** The field contains "Olga Wegetius".
- Address:** The field contains "Rahtitie 2 office 7".
- City:** The field contains "Vantaa".
- Country:** The dropdown menu shows "FINLAND".
- Phone number:** The field contains "358438244069".
- Email (login):** The field contains "olga@wcargo.eu".
- BusinessID/Personal ID:** The field contains "Virolahti".
- Postal code:** The field contains "01530".

Receiver information:

- Slider menu: **PRIVATE** (selected) and **BUSINESS** options.
- Dropdown menu: "Private EU citizen" with a "Clear" button.
- Full name:** The field contains "Sergey Krasnov".
- Address:** The field contains "ul Lenina 4 dom 5".
- City:** The field contains "Kronshtadt".
- Country:** The dropdown menu shows "RUSSIAN FEDERATION".
- Phone number:** The field contains "00792134567890".
- Email (login):** The field contains "si@mail.ru".
- Postal code:** The field contains "197760".

Navigation tabs at the top: HOME, MY ELS, CALCULATOR, TRACKING, Q. Breadcrumbs: SHIPPING DETAILS > SELECT SERVICE > ADDRESS INFO > DECLARATION DETAILS > SUMMARY.



DECLARATION DETAILS

If you are delivering outside the EU, fill in the goods information for the Customs. All information provided on the form will be delivered on your behalf to the customs authorities of the country of departure and destination. Fill in the required information in English

Shipments

Shipment category* ⓘ 1	In case of non-delivery* 2	Carrier 3	Terms of delivery 4
Commercial	Destroy parcel	Road transport	Delivered At Frontier
Doc* ⓘ 5	Doc N° 6	Doc date 7	Order customs declaration ⓘ 8
Proforma invoice			Yes
			<input type="checkbox"/> Is Transit 9

Point X Lite

1. Shipment Type: Select the most suitable option from the list (commercial, gift, document, or sample)
2. Non-delivery: What to do with the package if the recipient does not pick up the shipment. Destroy package - the package and its contents will be destroyed or Return to sender - the package will be returned to the sender for an additional fee, select this option to confirm the payment
3. The driver / general operator is automatically connected from the selected service
4. Delivery terms / Delivery terms are entered automatically from the selected service
5. Doc * / commercial document is the default preform created automatically by the system. If you have your own invoice and want to attach it to the export declaration, select Invoice (recommended for business customers).
6. Document number / invoice number: If you selected "proforma", skip this field, if you selected "invoice", enter the invoice number
7. Document Date / Invoice Date: If you selected "pro forma", skip this field, if you selected "Invoice", enter the date of the document
8. Order an export declaration: An export declaration to Customs is required for cross-border deliveries. Select Yes if you want to order it from us. Choose NO if you make the export declaration for customs yourself. In that case, you must attach your export declaration to your order.
9. The Transit system independently identifies the type of customs declaration according to the delivery route, but when delivering from stock, you can mark the goods with the symbol "IS transit" when the package is in this mode, the system will select the correct declaration type for transit.



DECLARATION DETAILS

Goods values specified * unit **all** 1

SKU article **2** Article description* **3** Country of Origin **4** Tariff code* **5** **10**

Qty* **6** URL product link **7** Net weight* **8** Value of goods* **9** **ADD**

1 pc URL product link kg

Customs value EUR

Goods

N	SKU article	Article description	Qty	Net weight	Country of Origin	Tariff code	Value of goods	URL product link	Type of declarations	11
1		Rode Lavalier G...	1 pc	0.045 kg	FINLAND	85189000	62 EUR	httpswww.verkko...	Export declaration	  
2		notebook HP 250...	1 pc	0.5 kg	FINLAND	48201030	355 EUR	httpswww.verkko...	Export declaration	  

Print X lite

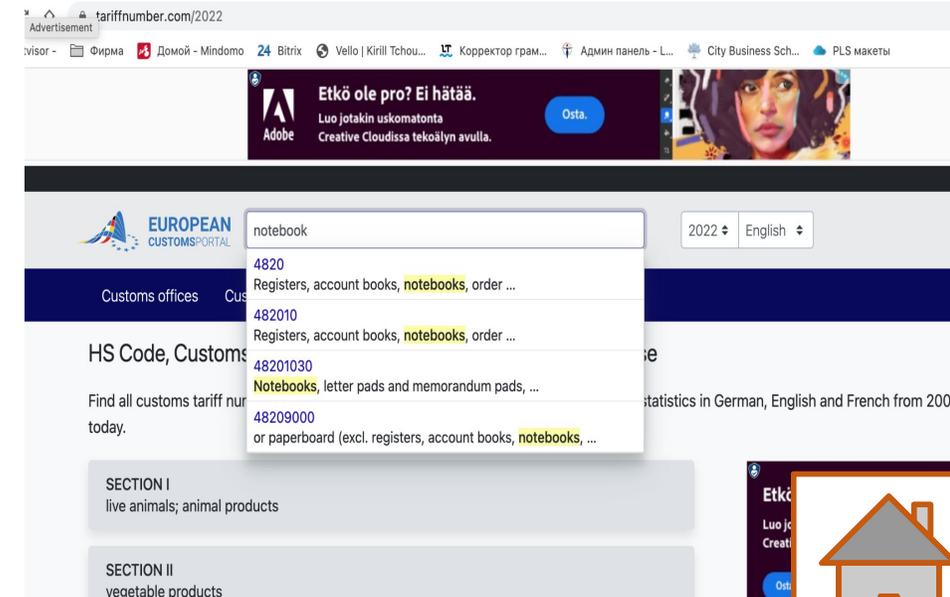
Specify the values of the goods * / Fill in the fields with information about the goods in the shipment

1. Choose how we fill in the product information (UNIT) or for the entire volume (ALL)
2. SKU Article / Product SKU is an optional field
3. Article description / Complete product description preferably in English
4. Country of Origin / Country of Manufacture of Goods field is optional
5. The tariff code / Customs code of the goods can be found on the website of the customs authorities of the country of departure. Mandatory when ordering the notification.

Links for where you can find information in the right code:

<https://asiointi.tulli.fi/asiointipalvelu/fintaric/GoodsTree>

<https://www.tariffnumber.com/2022>



The screenshot shows the European Customs Portal website. A search bar contains the word 'notebook'. A dropdown menu is open, displaying several tariff codes and their descriptions: 4820 (Registers, account books, notebooks, order ...), 482010 (Registers, account books, notebooks, order ...), 48201030 (Notebooks, letter pads and memorandum pads, ...), and 48209000 (or paperboard (excl. registers, account books, notebooks, ...)). The website header includes the Adobe logo and a banner for 'Etkö ole pro? Ei hätää. Luo jotakin uskomatonta Creative Cloudissa tekoälyn avulla.' The page also features a navigation menu with 'Customs offices' and 'Customs' options, and a language selector set to 'English'.



CUSTOMS INFORMATION

Goods values specified * unit **alt** ? 1

SKU article ? Article description * Country of Origin ? Tariff code * ?

Enter SKU 2 URL product link 3 FINLAND 4 Tariff code 5 10

Qty* 6 URL product link 7 Net weight* 8 Value of goods* 9

1 pc URL product link kg EUR ADD

Goods

N	SKU article	Article description	Qty	Net weight	Country of Origin	Tariff code	Value of goods	URL product link	Type of declarations	11
1		Rode Lavalier G...	1 pc	0.045 kg	FINLAND	85189000	62 EUR	httpswww.verkko...	Export declaration	
2		notebook HP 250...	1 pc	0.5 kg	FINLAND	48201030	355 EUR	httpswww.verkko...	Export declaration	

Point X lite

6. Quantity * / quantity and unit

7. URL-product link / link to your product. Required for some delivery services

8. Net weight / Weight of goods without packaging. Please note that the total weight (net) of the goods without packaging must not exceed the weight of the goods in the packaging (gross)

9. Value of goods / Price of goods cannot be 0 - Customs do not accept a delivery with a value of zero

10 ADD - when all information about the item has been entered - press this button and the information will be stored in the system.

11. Edit, copy and delete buttons



BREAKDOWN OF SHIPPING COSTS

Insurance charge	1	<input type="text" value="0"/>	Discount ?	4	-	<input type="text" value="10"/>
Shipping cost	2	<input type="text" value="32.00"/>	Own additional charge ?	5		<input type="text" value="100"/>
Shipping total cost	3	132.00	Total declared value	6		407.00 EUR

7

BACK NEXT
Paint X lite

The lower part of the declaration form shows the total value to be submitted to customs (Total declared value).

1. Insurance payment: The information is updated automatically
2. Shipping costs: Information is updated automatically
3. Total delivery price: The total price of the shipment includes all additional services, the information is updated automatically
4. Discount: If you receive a discount on delivery, you can enter the information in this field. Pay attention to the red minus sign. This means that the amount is deducted from the total amount of the delivery
5. Your additional costs: If you have additional delivery costs that you want to indicate in the export declaration, enter them in this field
6. Total amount to be customs informed: The total value of the consignment, the amount being declared to customs

Press the NEXT button to confirm the information and go to the SUMMARY page



SUMMARY

In this section you can:

Check that the data is correct (press the yellow row to see the data entered)

To save the order press (SAVE) if you a Registered User with right to pay later. If not, to pay immediately press(PAY)

Please check that the contents of the package comply with the rules of the post and accept our terms of use. Also choose the I'm not a robot field

After payment, you will receive instructions via e-mail on how to leave the package free of charge at the service point or bring the package to the Virolahti terminal (starting point wCargo terminal)

HOME MY ELS ▾ CALCULATOR TRACKING Q

SHIPPING DETAILS > SELECT SERVICE > ADDRESS INFO > DECLARATION DETAILS > SUMMARY

SERVICE SELLER

ADDRESS INFO

SHIPPING DETAILS

DECLARATION DETAILS

SERVICES Priority Parcel by RusPostExpress (no insurance)

Main points of the agreement

Email for notification

I certify that the particulars given in this form are correct and that this item does not contain any articles prohibited by postal regulations.

I accept [Privacy Policy](#) and [Terms of Use](#).

I'm not a robot 

BACK PAY SAVE



SUMMARY

HOME MY ELS CALCULATOR TRACKING Q

SHIPPING DETAILS >

SELECT SERVICE >

ADDRESS INFO >

DECLARATION DETAILS >

SUMMARY

SERVICE SELLER 1

Company	wCargo Oy	Bussiness ID	1821718-7
Address	Vaahterinkontie 2	City	Violahti
Postal Code	49900	Country	FINLAND

ADDRESS INFO 2

Receiver: Private			
Contact person	Sergey Krasnov	Phone number	00792134567890
Email (login)	si@mail.ru	Address	ul Lenina 4 dom 5
City	Kronshtadt	Postal code	197760
Country	RUSSIAN FEDERATION		
Sender: Business			
Company name	Wcargo oy	Phone number	358438244069
Contact person	Olga Wegelius	Email (login)	olga@wcargo.eu
Address	Rahtitie 2 office 7	City	Vantaa
Postal code	01530	Country	FINLAND

Print X lite

SUMMARY 1-2

1. SERVICE SELLER - Information about our company and the address information of the Violahti terminal

You can contact us with any questions about your order, tel. 043 8244 061 or e-mail wcargo@wcargo.eu

2. ADDRESS INFORMATION– Sender and recipient information



SUMMARY

SHIPPING DETAILS 3									
From-to		FI - RU			Terms of Delivery			DAP	
Number of packages/Package		1BX/Carton-M			Gross Weight			1 kg	
Dimensions		60x20x10 cm			Chargeable weight			1 kg	
Volume		0.012							
DECLARATION DETAILS 4									
Shipment category		Commercial			In case of non-delivery			Destroy parcel	
Carrier		Road transport			Terms of delivery			Delivered At Frontier	
Doc		10			Doc N°				
Doc date					Order customs declaration			Yes	
Attach declaration									
N	SKU article	Article description	Qty	Net weight	Country of Origin	Tariff code	Value of goods	URL product link	Type of declarations
1		Rode Lavalier G...	1 pc	0.045 kg	FINLAND	85189000	62	httpswww.verk ko...	Export declaration
2		notebook HP 250...	1 pc	0.5 kg	FINLAND	48201030	355	httpswww.verk ko...	Export declaration
Insurance charge		0			Discount			10	
Shipping cost		32.00			Own additional charge			100	
Shipping total cost		132.00			Total declared value			407.00 EUR	
SERVICES 5									
Priority Parcel by RusPostExpress (no insurance)									
#	NAME				PRICE	CURRENCY			
2	Priority Parcel				32.00	EUR			
TOTAL PAYABLE				32.00 EUR		EUR			

SUMMARY 3-5

3. SHIPPING DETAILS - Pay attention that the price of the shipment is calculated according to the chargeable weight.
4. DECLARATION DETAILS - Customs declaration information
5. SERVICES – chosen service of delivery



SUMMARY

SUMMARY 6-8

6. MAIN POINTS OF THE AGREEMENT – Information on the main points of the agreement

7. Please provide details of the e-mail address to which delivery instructions will be sent

8. By crossing the boxes, you confirm that the information entered is correct and that the shipment does not contain items that are prohibited from being mailed and that you accept our privacy and delivery policy

Main points of the agreement 6

We have defined three different types of products:

- General goods - no additional information required.
- Dangerous Goods - If the contents of your shipment are classified as dangerous milk mushrooms, please make sure that you: complete the "dangerous goods" section with all relevant information.
- Air, Sea and Rail Freight: Upload a shipper's declaration or Dangerous Goods Declaration or provide your shipment with contact details with relevant information in other ways.

For more information on the classification, handling and shipping of dangerous goods, see the section on dangerous goods.

Temperature Controlled Items - We need you to tell us the temperature range (or specific temperature) required during shipping.

Local terms and additional fees may apply: please consult your local pizza shipment contact for more information.

Email for notification

olga@wcargo.eu 7

I certify that the particulars given in this form are correct and that this item does not contain any articles prohibited by postal regulations. 8

I accept [Privacy Policy](#) and [Terms of Use](#).

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BACK PAY

Point X lite

SUMMARY 9

9. PAY - Pay for delivery or SAVE save your delivery order

NOTE: The order will only be placed after payment

Suomi

MAKSUPALVELU INFO

Paytrail by nets

MAKSUN TIEDOT

Maksun saaja / toimittaja	WCARGO OY (Näytä tiedot)
Tilausnumero	PR2205110000100
Maksun summa	32,00 € (Näytä tiedot)

VALITSE MAKSUTAPA

MobilePay	VISA	mastercard
OP	Nordea	Danske Bank
S-Pankki	Säästöpankki	POP Pankki
Aktia	Handelsbanken	omaOP
ALANDBANKEN		



MyELS/ YOUR ORDERS

Vaahterikontie 2, 49900 Virolahti, Finland Mon - Fri 09:00 - 17:00 +358 43 8244061 wcargo@wcargo.eu Logout En

HOME **MY ELS** CALCULATOR TRACKING Q

SHIPPING DETAILS SELECT SERVICE Orders Purchases My ELS CALCULATOR TRACKING SUMMARY

Orders Purchases My account

Point X lite

- **ORDERS** - You will see your paid orders in the list, click on the order number in the list to see the information entered and track the progress of the package.
- **PURCHASES** – This view contains data if you have entered all the data but have not yet paid. You can complete and edit your order information. You can also delete the order information or proceed to pay for delivery, which will make it an order.
- **MyELS** – View of your personal account in MyELS. You can update your own information in MyELS



ORDERING

Orders

Account ID: Olga Petrova

ELS number: 1808/22/p

Business ID: -

Private customer

Search **1**

Date **2**

Payment status **3**

Delivery status **4**

Route from **5**

Route to **6**

Order customs declaration **7**

Type of declarations **8**

Not Selected

Not Selected

Not selected

Not Selected

Q

X

9

Order ID	Tracking number	Order Date	Pay	Q-ty	Pkg	Dimensions	Vol	Un	Gwt	Un	Cwt	Un	DGR	D-status	Label
PR2205050001300	EJ110489011RU	05/05/2022	Paid	1	BX	60.00x20.00x10.00	0.01	M3	1	kg	1	kg	NO	Ready for ship...	PR2205050001300.pdf
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25

Print X Lite

1. Search by order ID / order number, reference number, tracking number, or invoice number

2 . Date: Search by

3. Payment status Search by

4. Delivery status: Search by:

5. The starting point of the transport route

6. End point of the transport route

7. Order the declaration service

8. Information on the type of declaration

9. "Search" and "Clear Search" buttons

10. Order ID / your order number

11. Tracking / shipping number. It allows you to track the progress of the delivery

12. The date the order was placed

13. Order payment information

14. Number of packages (containers) in the order

15. Type of packaging

16. The measurements of the package

17. Volume of packages

18. Volume unit (m3 or ldm)

19. Gross weight of shipment including packaging

20. Net weight of the consignment without packaging

21. Estimated Shipping Weight

22. Weight unit (KG)

23. Dangerous substances (Yes or No)

24. Delivery Status / About delivery status

25. Address card



ORDER INFORMATION

Home > Orders > Order N° PR2205110000200

Account ID: Olga Petrova

ELS number: 1808/22/p

Business ID: -

Private customer 

Order N° PR2205110000200 05/11/2022

Route From: FI-wCargo Terminal 1	HUB 2	Route To: wCargo Terminal-RU 3	Accounting 4	Payment status 5	Delivery status 6	Docs 7
Matkahuolto	wCargo Terminal	Russian Post	invoice	paid	Ready for shipment	--
MH295554396FI 	--	CQ002933084RU 	--	--	--	--

ADDRESS INFO	8
SHIPPING DETAILS	
DECLARATION DETAILS	
Attachment	
SERVICES	Priority Parcel by RusPostExpress (with insurance)

ORDER ROUTE

1. Name and address label of the carrier leading to the sorting center

2. Sorting company name

3. Name and address label of the carrier on the route after the sorting center ACCOUNTING AND PAYMENT INFORMATION

4. Here you will see the details of the invoice after paying for the order (you can print a receipt for you accounting here)

5. Payment status Options are paid of open balance. An open balance means that after re-weighting the package, the weight of the package has changed, so the system has recalculated the delivery price and you have to pay the difference. The package will not be forwarded until payment.

DELIVERY INFORMATION

6. Delivery status

7. Shipping tax information

8. You can open and view all the fields you have filled in, but nothing can be changed

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MyEls/OWN INFORMATION

[HOME](#)[MY ELS](#) [CALCULATOR](#)[TRACKING](#)

[Orders](#)
Orders

[Purchases](#)
Purchases

[My ELS](#)
[> My account](#) 

[ner](#)

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REGISTRATION INFORMATION

Account ID: Customer name

ELS-number: Customer registration number in the system

Business/Private ID: Business ID/Personal identity number

Private customer: Check the box if this is a private customer

1. BASIC INFORMATION

2. ADDRESS INFORMATION

3. REGISTRATION DOCUMENTS

4. PRODUCT LIST

5. NOTIFICATION AND PRINTING

6. BILLING INFORMATION (accounting)

7. BILLING your bank details

8. CHANGE PASSWORD

Home > My account

Account ID: Olga Petrova ELS number: 1808/22/p Business/Private ID: - Private customer

[BASIC INFO](#) 1 ADDRESS INFO 2 REGISTRATION DOCS 3 PRODUCT LIST 4 NOTIFICATION AND PRINTING DEFAULTS 5

Basic Info

First name *	<input type="text" value="Olga"/>	Address	<input type="text" value="Rahtitie 2 office 7"/>
Last name *	<input type="text" value="Petrova"/>	Postal Code	<input type="text" value="01530"/>
Patronymic	<input type="text"/>	City	<input type="text" value="Vantaa"/>
Email *	<input type="text" value="sodel59856@bunlets.com"/>	Country	<input type="text" value="Not selected"/>
Phone number	<input type="text" value="+358438244069"/>	CEO name	<input type="text"/>
Business ID *	<input type="text"/>	Ceo E-mail	<input type="text"/>
Website	<input type="text"/>	CEO Phone number	<input type="text"/>
Position	<input type="text"/>	Additional phone number	<input type="text"/>

[Invoicing information](#) 6

[Invoicing](#) 7

[Change password](#) 8

[NEXT](#)[Point X Lite](#)

CUSTOMERS BASIC INFORMATION

Account ID Olga Ivanova

ELS number 1820/22/p

First name * Olga

Last name * Ivanova

Patronymic Ivanovich

Private Business ID * INN 1648043133

1. Account ID your name as a customer in our system
2. ELS- Number Registration number in the system
3. First name
4. Last name
5. Fathers last name (optional)
6. Private Business ID

Change password

Password

Repeat password

Address Rajatie 5 - 9

Postal Code 0098765

City Vantaa

Country FINLAND

Email * gevija7697@dmosoft.com

Phone number +456789000000

1. Adress
2. Postal code
3. City
4. Country
5. Email
6. Phone number

Change password

Password
Repeat password

Write password
Write the same password

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Invoicing information

Accounting manager

Phone number

Email invoice address

E-invoice address

E-invoice operator

Invoicing information

Accounting manager

Phone number

Email invoice address

E-invoice address

E-invoice operator

Invoicing

Bank

Bank address

S.W.I.F.T.

Acc. №

IBAN

Beneficiary

Correspondent bank

S.W.I.F.T.

Acc. With corresp Bank №

Invoicing

Bank

Bank Address

S.W.I.F.T.

Acc. No

IBAN

Beneficiary

Correspondent bank

S.W.I.F.T. Свифт Банка кореспондента

Acc. With corresp Bank № номер счета в банке кореспонденте



ADDRESS INFORMATION

CANCEL **SAVE** 1

BASIC INFO **ADDRESS INFO** REGISTRATION DOCS PRODUCT LIST NOTIFICATION AND PRINTING DEFAULTS

Search **+ ADD ADDRESS** 8

VIEW COLUMNS ▾

SENDER ADDRESS 2 **RECEIVER ADDRESS** 3 **HUB ADDRESS** 4

Default address <input checked="" type="checkbox"/>	Company name 6	Contact person 5	Country	Post code	City	Address
		Olga Test	FINLAND	0098765	Vantaa	Jokiniemi 5 / 6
	Phone	Email	PERSONAL ID / business id	Type of registration		
	+45678900000	gevija7697@dmosoft.com	INN 1648043133	Finnish natural person =... 7		
Default address <input type="checkbox"/>	Company name	Contact person	Country	Post code	City	Address
			Not selected			
	Phone	Email	PERSONAL ID / business id	Website	Type of registration	
					Finnish natural person =... 7	

BACK **NEXT** Print X title

1. **SAVE** – Always press this button after making changes
2. **SENDER ADDRESS** – Senders address
3. **RECEIVER ADDRESS** – The address of the recipient
4. **HUB ADDRESS** - HUB Address, if used

Important: Select as the registration type first **Type of registration** –the correct option

And depending on this, indicate if it is an individual or a company. Fill in either

- Name of individual **OR**
- Name of company



NOTIFICATION AND PRINTING INFORMATION

BASIC INFO

ADDRESS INFO

REGISTRATION DOCS

PRODUCT LIST

NOTIFICATION AND PRINTING DEFAULTS

Shipping notification ? 1

Sender e-mail

Receiver e-mail

Copy 1

Copy 2

File type

pdf jpg

Booking confirmation ? 2

E-mail

Customs report ? 3

E-mail

Copy 1

Copy 2

Print X lite

Shipping notification

Sender e-mail

Receiver e-mail

Copy 1

Copy 2

File type

Booking confirmation

E-mail

Customs report

Copy 1

Copy 2



Shipment following

You can track progress of your shipment in a variety of ways, such as by going to this page from the Tracking link in the main menu.

[Home](#) > [Tracking](#)

Order tracking

 I'm not a robot 
reCAPTCHA
Privacy - Terms



**Thank you for cooperating with
us**

If you have any questions, please contact us at help@wcargo.eu For special delivery prices, send an email to sales@wcargo.eu Get the latest news and information on interesting trends by following our social network.

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